



QUEEN'S COLLEGE, LONDON

43–49 Harley Street, London W1G 8BT

www.qcl.org.uk

Founded 1848

GSA school of 600 girls aged 4-18

IT Support Officer

Full time, all year round

Start date: As soon as possible

Queen's College is a wonderful place to work. We are a high-performing smaller school with a nearby Preparatory School, and enjoy superb facilities including a new Sixth Form Centre and a unique central London location. Pupils achieve excellent academic results and there is a strong co-curricular programme on offer.

We are seeking to appoint a well-qualified, reliable and enthusiastic IT Support Officer. This is an exciting opportunity for someone interested in developing their technical expertise and working with young people. This role will be predominantly based at Queen's College Preparatory School.

The salary range will be £27,286 – £31,566 per annum, dependent on qualifications, skills and experience.

Applications should be made on the Queen's College application form and sent to the Assistant Bursar by post or e-mail (rhall@qcl.org.uk) and accompanied by a supporting covering letter. Applications will be considered as they are received by the College. CVs will not be accepted. The deadline for applications is 4.00pm on Monday 5 November 2018.

Queen's College is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.